

# Bonneville County Library District

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Minutes of the Bonneville County Library District Board of Trustees Meeting May 9, 2024

Called to order at 9:09 am by Board Chair Debra Haacke

Present: Debra Haacke, Karen Harris, Rebecca Blackson, Jenni Cragun, Jennifer Crofts, Library Director Michelle Tolman, and District Clerk Myra Judkins. There were no members of the public in attendance.

On a motion duly made and seconded after due deliberation, the following resolution passed:

RESOLVED, that the consent agenda was approved. The consent agenda included: the minutes from the previous meeting April 11<sup>th</sup>, the financial report for April, and the clerk hours reports for April. (Karen motioned; Rebecca seconded.)

A roll call vote was taken to enter executive session with board members Debra Haacke, Karen Harris, Rebecca Blackson, Jenni Cragun, and Jennifer Crofts. The results were unanimous and the board entered executive session at 9:10 am in accordance with §74-206(1)(b).

Executive session ended at 10:11 am.

The board shared some ideas for goals and agreed with Michelle's goals as stated in her self-evaluation. They will work together to refine these over the next several months.

On a motion duly made and seconded after due deliberation, the following resolution passed:

RESOLVED, that Michelle Tolman be paid an annual salary of \$75,500 as BCLD Library Director effective May 23, 2024. This salary is to remain fixed for the next three years. (Rebecca motioned, Jen seconded.)

Jenni stepped out from 10:33-10:36.

On motions duly made and seconded after due deliberation, the following resolutions passed:

RESOLVED, that the changes to the Circulation Policy be approved to accurately reflect checkout limits on certain materials as they are currently posted. (Jenni motioned, Karen seconded.)

RESOLVED, that the changes to the Collection Development Policy be approved and the Rights for Minors Policy be adopted pending approval by the district's lawyer inclusive of minor changes the lawyer may make. (Karen motioned, Jen seconded.)

Karen stepped out from 11:03-11:06.

The benefits and costs of membership in local organizations by the library director or key staff was discussed. The general consensus is that they must be evaluated individually on an ongoing basis.

On a motion duly made and seconded after due deliberation, the following resolution passed:

RESOLVED, that Michelle proactively make decisions on which organizations to seek or maintain membership in. (Rebecca motioned, Jenni seconded.)

A location for a Ucon branch is available and the opportunity to provide services in that area looks favorable. The board is concerned about the cost and how many households this branch would reasonably serve.

On a motion duly made and seconded after due deliberation, the following resolution passed:

RESOLVED, that the Library District move forward in negotiating a lease and working with the City of Ucon to open a branch in that city. Michelle will also prepare and provide projected costs for opening this branch and running it for the next year. (Rebecca motioned, Debra seconded.) Karen Harris requested that the minutes reflect that she voted no.

Rebecca left at 12:07.

Jen stepped out from 12:07-12:10.

On a motion duly made and seconded after due deliberation, the following resolution passed:

RESOLVED, that the lighting be updated in the Ammon branch. (Jenni motioned, Jen seconded.)

Michelle reported that the library district had a dynamic April. In addition to story times, computer classes, Spanish & English classes, Creative Art Journaling and STEAM activities, the library gave out glasses for the Partial Eclipse, had a Music Together for Parents & Toddlers, and had a Nerf Battle at the library. The following week was Crochet class and welcoming a new Dungeon Master to begin an exciting new campaign. The third and final Reading for Kindergarten session was completed, Mother Daughter Book Club met, and the month was finished off with two celebrations for World Children's Day (Dia de los Ninos). The first was on the 29th at the Ammon branch with presenters from Mexico, El Salvador, China, and Brazil, dances from Hawaii and New Zealand, about 300 Brazilian cheese breads and candies from around the world to sample. The next day the library joined D93 and Thunder Ridge's Bailemos Club to celebrate at Thunder Ridge High School where the library gave away early learning book kits and talked with people from the community.

There was no Friends of the Library report, nor any public comment.

The next regular meeting will be held Thursday, June 13<sup>th</sup>, 2024 at 9:00 am at the Ammon Branch, 3015 S 25th E Ammon, ID 83406. This will be the annual meeting and the board will set the household fee for FY2025.

The meeting was adjourned at 12:18 pm by unanimous vote. (Debra motioned, Karen seconded.)