

Bonneville County Library District

Minutes of the Bonneville County Library District Board of Trustees Meeting March 13, 2024

Called to order at 12:01 pm by Board Chair Debra Haacke

Present: Debra Haacke, Karen Harris, Jennifer Crofts, Library Director Michelle Tolman, and District Clerk Myra Judkins. Jenni Cragun joined by phone. Rebecca Blackson arrived part way through the meeting. There were no members of the public in attendance.

In response to a question from the board, possible ideas to raise funds specifically to continue expanding the library's collection were suggested. One such category to consider is legacy gifts.

On a motion duly made and seconded after due deliberation, the following resolution passed:

RESOLVED, that the consent agenda was approved. The consent agenda included: the minutes from the previous meeting February 8th, the financial report for February, and the clerk hours reports for February. (Karen motioned; Jen seconded.)

Rebecca arrived at 12:23 during the discussion of the Director Evaluation Survey questions.

The survey committee (board members Debra Haacke and Rebecca Blackson) shared the proposed questions for the staff surveys to be administered as outlined in the Director Evaluation policy as well as questions for a Friends Group survey. The questions and format of the surveys were discussed and guidelines determined. Myra will create and send the surveys after a review of final questions. No vote was deemed necessary.

On motions duly made and seconded after due deliberation, the following resolutions passed:

RESOLVED, that the Access to Public Records policy and the Fine & Fee Schedule be revised so fines accurately reflect Idaho's Public Records Law. (Karen motioned, Jen seconded.)

RESOLVED, that the Social Media policy be revised to include Friends board members. (Karen motioned, Rebecca seconded.)

RESOLVED, that the Community Announcement and Bulletin Board policy be revised to clarify expectations when an organization is partnering with the library. (Jen motioned, Karen seconded.)

RESOLVED, that the Library Usage and Meeting Room policy was revised to clarify expectations when an organization is partnering with the library. (Karen motioned, Jenni seconded.)

The board discussed a possible FABL Memorandum of Understanding which would help define the expectations of the group and the library. Michelle will meet with president, Rebekah Brock, to determine details and the resulting document will be reviewed before it is finalized.

Jen and Jenni left at 1:15.

Michelle reported that in addition to the regular programs, the library held an embroidery class with local author AnnMarie Peterson, and a stuffy sleepover where the stuffed animals spent the night in the library (not the kids). The library also held the first of 3 Ready for Kindergarten

classes. A change of Saturday hours at the Westside branch is being considered. The Ucon city council meeting will be tonight and Debra will be able to attend.

There was no Friends of the Library report. The next FABL meeting is March 20th at 6:30 at the Ammon branch.

There was no public comment.

The next regular meeting will be held Thursday, April 11th, 2024 at 9:00 am at the Ammon Branch, 3015 S 25th E Ammon, ID 83406. The Director Evaluation Survey results and preliminary evaluation forms will be discussed.

The meeting was adjourned at 1:44 pm by unanimous vote. (Karen motioned, Rebecca seconded.)