

Bonneville County Library District

Minutes of the Bonneville County Library District Board of Trustees Meeting October 12, 2023

Called to order at 8:59 am by Board Chair Debra Haacke

Present: Debra Haacke, Rebecca Blackson, Jennifer Crofts, Library Director Michelle Tolman, and District Clerk Myra Judkins. Karen Harris and Jenni Cragun joined by phone. See the attached sheet for members of the public who were in attendance.

On motions duly made and seconded after due deliberation, the following resolutions passed:

RESOLVED, that the consent agenda was approved. The consent agenda included: the minutes from the previous meeting September 14th, the financial report for September, and the clerk hours reports for September. (Jen motioned; Rebecca seconded.)

RESOLVED, that the library district offer scholarships for non-resident cards in exchange for 12 hours of service per year per household. Service hours must be approved by the library director or designated staff. Details will be available online or in any branch. (Rebecca motioned, Jen seconded.)

RESOLVED, that the circulation policy and accompanying fine & fee schedule be revised to include the non-resident scholarship option and sales tax on applicable items. (Jen motioned, Rebecca seconded.)

RESOLVED, that a new shelf be purchased for the Swan Valley branch. If FABL is willing to purchase the shelf they may donate it to the school, otherwise the district will purchase the shelf and retain ownership. (Jen motioned, Rebecca seconded.)

RESOLVED, that director Michelle be given authorization to decide which company to hire for all future audits. (Karen motioned, Jen seconded.)

Each member of the board received a final copy of the audit report for fiscal year 2022. The posting of year end totals and information needed to complete the annual Local Government Registry Report were discussed.

Jen left the meeting at 9:44

Michelle reported that she will be able to provide quiet areas in the limited space of the Ammon branch through sound panel booths made available through a telehealth grant. The suggestion was made that the library also purchase noise canceling headphones which can be checked out for in library use. The computer classes have been going well and are greatly appreciated by those who have attended. Many programs, activities, and book groups are being added and expanded. Michelle is working with the landlord for final approvals to put a ramp in at the Ammon branch and notified the board of adjustments to the ICRMP insurance policy. The library had a fun birthday celebration for the first whole year of being open and will be celebrating Day of the Dead on November 3 with food, dancing, a photo booth, and giveaways.

The Friends of the Library report was given by FABL secretary LaVona Borg. FABL provided around 70 boxes of popcorn for the library's birthday celebration and would be willing to help with a birthday party in future years. Preparations are well underway for the Ammon pumpkin walk. The large annual fundraiser that they are planning is a flashlight Easter egg hunt for

adults. A display with information on how to sign up to be a member of FABL is in the newly reorganized friends book sale area. They are looking into who should maintain each of the little free libraries in the district and continue to stock them with books in the meantime. The next FABL meeting will be at the Ammon branch on October 18th at 6:30pm.

During the time for public comment, Kathy Kula expressed her thanks to the library district and FABL for working with the Daughters of the American Revolution on a great Constitution Day celebration. She is excited to help with some presentations for Veteran's Day.

The next regular meeting will be held Thursday, November 9th, 2023 at 9:00 am at the Ammon Branch, 3015 S 25th E Ammon, ID 83406. At the November meeting, the Library District Clerk will be reviewed.

The meeting was adjourned at 10:30 am by unanimous vote. (Rebecca motioned, Debra seconded.)

Bonneville County Library District Trustee Meeting
Thursday, October 12th, 2023

Roll

	Name	Address
1.	Lalona Borg	1855 Falcon Dr, Ammon
2.	Kathy Kula	149 Stowe Run Ln, IF
3.	Sharon Johnson	1400 W 55th E
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