

Bonneville County Library District

Minutes of the Bonneville County Library District Board of Trustees Meeting September 14, 2023

Called to order at 9:02 am by Board Chair Debra Haacke

Present: Debra Haacke, Karen Harris, Rebecca Blackson, Library Director Michelle Tolman, and District Clerk Myra Judkins. Jenni Cragun and Jennifer Crofts joined by phone. See the attached sheet for members of the public who were in attendance.

On a motion duly made and seconded after due deliberation, the following resolution passed:

RESOLVED, that the consent agenda was approved. The consent agenda included: the minutes from the previous meeting August 10th, the financial report for August, and the clerk hours reports for August. (Karen motioned; Rebecca seconded.)

Auditors Dana Izatt and Amy Briggs gave the board an overview of the audit report for FY 2022 and answered questions that board had about what to expect in future reports. The auditors then left the meeting.

Jen left the meeting at 9:52

On motions duly made and seconded after due deliberation, the following resolutions passed:

RESOLVED, that the mission statement be revised to now be “Bonneville County Library is a living library that grows to serve the interests and needs of our community, offers enriching experiences, and promotes literacy and intellectual growth,” and the district adopt the vision statement “Living Libraries with Heart.” (Rebecca motioned, Karen seconded.)

RESOLVED, that director Michelle be given authorization to issue debit cards to staff members as necessitated. (Rebecca motioned, Karen seconded.)

RESOLVED, that the circulation policy be revised to extend the number of days before due on kits. (Karen motioned, Jenni seconded.)

RESOLVED, that the library district offer scholarships for non-resident cards starting with teachers in Bonneville County schools immediately, and to others as will be determined at the meeting in October and listed on the circulation policy. (Rebecca motioned, Karen seconded.)

The board recommended that advertising focus mostly around the westside branch up to the minimum number required by USPS. Based on the results, that may be expanded in the future.

Michelle reported that she is continuing to look at options for a Ucon branch and ways for the district to expand its services. A grant for 20 chromebooks was received from the ICfL and classes on using technology are being developed. Constitution week celebrations are underway and a library birthday party will be held at the Ammon branch on September 30th. The library will be participating in the One World Fiesta at Thunder Ridge on September 23rd and the Ammon pumpkin walk in October.

LaVona Borg was in attendance to give the Friends of the Library report. FABL is fundraising at the constitution day celebration September 16th. They will be participating in the Ammon pumpkin walk. They are trying to move the sidewalk sale away from the library if possible and would like to set up a permanent display to inform those who visit the library how they can sign up to be a friend. The next FABL meeting will be at the Ammon branch on September 20th at 6:30.

The next regular meeting will be held Thursday, October 12th, 2023 at 9:00 am at the Ammon Branch, 3015 S 25th E Ammon, ID 83406. The board will discuss the first full year of being open and determine non-resident scholarship details.

The meeting was adjourned at 10:57 am by unanimous vote. (Karen motioned, Rebecca seconded.)

Bonneville County Library District Trustee Meeting
Thursday, September 14th, 2023

Roll

	Name	Address
1.	Amy Briggs	Lib Auditor
2.	Dana Izatt	Auditor
3.	Lalona Borg	FABL
4.	Shawn Tolma	FABL
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