Bonneville County Library District

Minutes of the Bonneville County Library District Board of Trustees Meeting July 13, 2023

Called to order at 9:02 am by Trustee Rebecca Blackson, who conducted the meeting.

Present: Rebecca Blackson, Jenni Cragun, Library Director Michelle Tolman, and District Clerk Myra Judkins. Debra Haacke joined by video call, and Karen Harris joined by phone. Jennifer Crofts arrived part way through the meeting. See the attached sheet for members of the public.

On motions duly made and seconded after due deliberation, the following resolutions passed:

RESOLVED, that the consent agenda was approved. The consent agenda included: the minutes from the previous meeting June 13th, the financial report for June, and the clerk hours reports for June. (Debra motioned; Karen seconded.)

RESOLVED, that the budget proposal be accepted to be posted and presented to the public according to law and decided at the public budget hearing. (Jenni motioned, Debra seconded.)

A quote was obtained for the library interior designer from Sun Valley, but it would require long-term budgeting which the board agreed didn't make much sense in a rented space.

Jen arrived during the discussion of the suggested policy changes at 9:27 am.

On motions duly made and seconded after due deliberation, the following resolutions passed:

RESOLVED, that the circulation policy and accompanying fine and fee schedule include a new fine for torn pages which will be posted and presented to the public according to law and decided at the public hearing. (Jenni motioned, Jen seconded.)

RESOLVED, that the donations and gifts policy be revised as presented to include the correct names of the friends of the library organizations as they have been set up. (Jenni motioned, Karen seconded.)

RESOLVED, that the employee dress and grooming policy be revised to be clear on what the board is requesting in terms of dress standards. (Karen motioned, Debra seconded.)

RESOLVED, that the employee pay, descriptions, and rates table revisions be accepted. (Jen motioned, Karen seconded.)

The board did not feel ready to make changes on the mission or vision statements as proposed and chose to move this action item to the regular meeting in September.

Michelle reported that Summer Reading has continued to keep the libraries busy. The teen/ adult reward shirt printing activities are being scheduled and planned. The evening hours at the Ammon branch have not been very utilized, and will end in August. The Westside branch has received more shelving and will be receiving rugs soon. Iona has ordered more shelves through FOIL to expand the adult section. Ideas for winter activities at the library in Swan Valley were discussed. The Iron Communities, Iron Families event is coming up on July 20th, Patrick Mitchell will be presenting at Ammon July 26th, and Wendy Pedersen will be presenting a class on tricks and tips to help children learn to read on July 27th. The library will also have booths at Iona Days on July 22nd and Ammon Days on August 5th.

There was no representative present for the Friends of the Library report, but Rebecca reported on her efforts to restock and help maintain the many Little Free Libraries through the district.

There was no public comment.

The next public meeting will be held Thursday, August 10th, 2023 at 9:00 am at the Ammon Branch, 3015 S 25th E Ammon, ID 83406. That meeting will be the Public Budget Hearing, where residents of the district can comment on the proposed budget and fines & fees.

Karen and Debra ended their calls at 10:28 am.

Those still in attendance watched a video reel created to advertise for the event on July 20th.

The meeting was adjourned at 10:31 am by unanimous vote. (Jenni motioned, Jen seconded.)

Bonneville County Library District Trustee Meeting
Thursday, July 13th, 2023

Roll

	Name	Address
1.	Kathy Kula	1249 Stone Run Ln, IF
2.	Cheryl Papke	7548 S. Cliffside Ln. IF 83406
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