

Bonneville County Library District

Minutes of the Bonneville County Library District Board of Trustees Meeting June 13, 2023

Called to order at 9:04 am by Board Chair Debra Haacke.

Present: Debra Haacke, Karen Harris, Rebecca Blackson, Jenni Cragun, Jennifer Crofts, Library Director Michelle Tolman, and District Clerk Myra Judkins. Kathy Kula was also in attendance.

On motions duly made and seconded after due deliberation, the following resolution passed:

RESOLVED, that the consent agenda was approved. The consent agenda included: the minutes from the previous meeting May 8th, the financial report for May, and the clerk hours reports for May. (Rebecca motioned; Jenni seconded.)

A roll call vote was taken to enter executive session with board members Debra Haacke, Karen Harris, Rebecca Blackson, Jenni Cragun, and Jennifer Crofts. The results were unanimous and the board entered executive session at 9:09 am in accordance with §74-206(1)(b).

Executive session ended at 9:41 am.

On motions duly made and seconded after due deliberation, the following resolutions passed:

RESOLVED, that Michelle Tolman be paid an annual salary of \$75,000 as BCLD Library Director effective May 23, 2023. (Jenni motioned, Karen seconded.)

RESOLVED, that director goals be approved for the contract year beginning May 23, 2023. These goals are: Short-term: Increase community outreach this year. This will be measured as 11,000 total cards issued in the district. Long term: Grow the district collection to 100,000 items in 2-3 years. This will include the continued processing of uncatalogued books with the aim of greatly reducing or eliminating the uncatalogued sections, as well as finding storage solutions and weeding the collection to keep it current and in good repair. (Karen motioned, Jenni seconded.)

In accordance with Idaho Code §33-2719 the annual meeting of the library district board of trustees was held. As part of the annual meeting, the oath of office was administered to newly re-elected trustee Jennifer L. Crofts by trustee Karen Harris.

The board elected to keep the officers as determined in November and to reassign some liaisons. The assignments are as follows:

Chair: Debra Haacke

Vice Chair: Karen Harris

Iona Liaison: Rebecca Blackson

Swan Valley Liaison: Jenni Cragun

Westside Liaison: Jen Crofts

Maps: Debra Haacke with duties to be assumed by clerk, Myra Judkins

The regular meetings of the board will occur on the 2nd Thursday of each month through the next year. The specific dates are: July 13, August 10, September 14, October 12, November 9, December 14, January 11, February 8, March 14, April 11, May 9, and June 13.

The officers of the board and the regular meeting dates for the next year were approved by unanimous vote. (Jen motioned, Karen seconded.)

The board by-laws and all policies had been reviewed by the board during the last year and no further changes were determined necessary at this time, so the annual meeting was concluded.

On motions duly made and seconded after due deliberation, the following resolutions passed:

RESOLVED, that the household fee for library district residents and the non-resident annual card fee both be changed to \$66 for fiscal year 2024. (Rebecca motioned, Karen seconded.)

RESOLVED, that the library be closed to patrons in observance all current federal holidays. These include: New Years Day, Human Rights Day, Presidents Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving, and Christmas. (Jenni motioned, Karen seconded.)

Michelle reported that the library district has wrapped up reports for some major grants, attended school outreach programs, had STEAM activities for teens, and hosted Dungeons and Dragons. 1,130 people signed up for Summer Reading by June 6th, the second official day. 739 people came to Ammon and 107 to Iona on Monday alone. It was buzzing. The prizes for the Bookworm and Booknerd levels of the year-long reading challenge have arrived. The district will be having an event about Family Storytelling by Patrick Mitchell in Iona on June 20th. Planning is underway with school district 93 and the city of Ammon on an event for families and parents that will be on July 20th.

There was no Friends of the Library report nor any public comment.

The next public meeting will be held Thursday, July 13th, 2023 at 9:00 am at the Ammon Branch, 3015 S 25th E Ammon, ID 83406. At the July meeting, the board will be reviewing the proposed budget for fiscal year 2024 in preparation for the Public Budget Hearing on August 10th, 2023

The meeting was adjourned at 11:20 am by Debra.