

# Bonneville County Library District

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Minutes of the Bonneville County Library District Board of Trustees Meeting May 8, 2023

Called to order at 9:05 am by Board Chair Debra Haacke.

Present: Debra Haacke, Karen Harris, Rebecca Blackson, Jennifer Crofts, Library Director Michelle Tolman, and District Clerk Myra Judkins. Jenni Cragun joined by phone. See attached sheet for attendees of the public.

The public was welcomed and introduced, but no public comment was made.

On motions duly made and seconded after due deliberation, the following resolution passed:

RESOLVED, that the consent agenda was approved. The consent agenda included: the minutes from the previous meeting April 12<sup>th</sup>, the financial report for April, and the clerk hours reports for April. (Rebecca motioned; Karen seconded.)

Michelle reported on the continued growth and outreach of the library district. The library district celebrated Bonneville County Library Board Day – the anniversary of the board decision made on May 3, 2022 to create an independent library system. The Westside branch has seen more story time attendance and a higher number of visitors. The Iona branch windows were descaled, the blinds were opened, and the library cleaned with more books than before. It looks and smells bright and cheerful. Transportation of requested materials to and from Swan Valley is running smoothly. The Ammon branch has extended evening hours on Tuesdays, and has begun hosting dungeons and dragons nights and STEAM activities for teens. The summer reading program will begin on June 5<sup>th</sup>. On July 20<sup>th</sup> the district is partnering with the City of Ammon to host an event for families and parents.

William Talbot updated the board on FABL (Friends Assisting Bonneville Libraries) as their vice president. The group is in the process of filing their by-laws and organizing their efforts to support the library district. Plans are being set up for the group to assist with the summer reading program.

On motions duly made and seconded after due deliberation, the following resolutions passed:

RESOLVED, that the BCLD Board of Trustees By-Laws be amended as proposed. (Jen motioned, Rebecca seconded.)

RESOLVED, that the circulation policy be revised to allow increased checkout limits on certain media. (Karen motioned, Rebecca seconded.)

Jenni left the meeting before deliberations on the collection development policy concluded.

RESOLVED, that the collection development policy be revised as proposed. (Rebecca motioned, Jen seconded.)

RESOLVED, that the circulation policy be revised to include a 3-month non-resident card for \$20. (Karen motioned, Rebecca seconded.)

RESOLVED, that the director evaluation policy be adopted. (Karen motioned, Jen seconded.)

RESOLVED, that Michelle Tolman be contracted as the BCLD Library Director with goals and salary to be finalized in June. (Jen motioned, Karen seconded.)

No executive session was held.

The board discussed many possible goals for the future of the library district and director, but was undecided about the best use of resources and time. Definition of areas of focus that are realistic and high priority will be decided at the meeting in June.

The next public meeting will be held Tuesday, June 13<sup>th</sup>, 2023 at 9:00 am at the Ammon Branch, 3015 S 25th E Ammon, ID 83406. This will be the annual meeting and the board will set the household fee.

The meeting was adjourned at 11:50 am by Debra.