

Bonneville County Library District

Minutes of the Bonneville County Library District Board of Trustees Meeting March 29, 2023

Called to order at 10:07 am by Board Chair Debra Haacke.

Present: Debra Haacke, Rebecca Blackson, Jenni Cragun, Jennifer Crofts, Library Director Michelle Tolman, and District Clerk Myra Judkins. Karen Harris joined by video conference. There were no attendees of the public.

On motions duly made and seconded after due deliberation, the following resolutions were unanimously adopted:

RESOLVED, that the contract for clerk services through Myra Judkins be approved with the change that it will be for the term of the fiscal year and pending approval by legal counsel. (Jen motioned; Rebecca seconded.)

RESOLVED, that the minutes from the previous meeting February 8th were accepted and cured, and that the minutes from November 9th, 2022 were amended and cured. (Jen motioned; Karen seconded.)

RESOLVED, that the BCLD board of trustees will waive the conflict and continue to use Stephanie Bonney as their attorney on the Swan Valley contract. (Jen motioned; Karen seconded.)

The board discussed procedures for evaluating the library director and identified a policy to modify and add a library staff survey portion to. The full library director evaluation policy will be written up and approval will be considered in the April meeting.

The next public meeting will be held April 12th, 2023 at 11:00 am at the Ammon Branch, 3015 S 25th E Ammon, ID 83406. Some trustees expressed the need to modify the regular meeting schedule and proposed possible solutions. Changes to the regular meeting schedule will be determined at the April meeting

Rebecca motioned that the board move into executive session according to §74-206(b) which was seconded by Jen. A roll call vote was taken with board members Debra Haacke, Karen Harris, Rebecca Blackson, Jenni Cragun, and Jennifer Crofts. The results were unanimous and the board entered executive session at 10:54 am.

Executive session ended at 12:14.

It is the board's intention to finalize a contract for the permanent library director position to be offered to Michelle Tolman in May before the expiration of the interim period 1 year from her hire date of May 23, 2022.

It was discovered that the extension of Michelle's interim period from 6 months to 1 year had not been included in the minutes from October 11th, 2022. This will be addressed at the meeting in April.

Brief reports were given on the status of the county map and the annual audit.

The meeting was adjourned at 12:26 pm. (Jenni motioned; Rebecca seconded)