

Bonneville County Library District

Minutes

A public session of the Board of Trustees of the Bonneville County Library District was held at the Lookout Credit Union located at 2255 East Sunnyside Rd on Monday, May 23rd, 2022 at 10 am.

The following trustees were present:

Jennifer Crofts (Chairman)

Debra Haacke

Karen Harris

Rebecca Blackson

Jenni Cragun joined via conference call. Other attendees included Alena Chunn and 9 individuals from the public (see attached Attendance Sheet).

Jennifer Crofts acted as Chairman of the meeting and Alena Chunn acted as secretary of the meeting.

The Chairman announced that a quorum of the Trustees was present, and that the meeting, having been duly convened, was ready to proceed with its business at 10:03 am.

The minutes from the meeting held on May 16th were reviewed; Karen Harris motioned to accept the minutes from this meeting. Rebecca Blackson seconded and the vote was unanimous.

On a motion made by Rebecca Blackson, seconded by Karen Harris, and unanimously supported, the following resolutions were adopted:

RESOLVED, that the invoice from MSTB Law was approved for payment.

RESOLVED, that joining a consortium was needed and payment to join was approved.

RESOLVED, that the invoices for the Post Register and clerk services were paid in full.

Matters related to obtaining public entity liability insurance through ICRMP were discussed and paperwork needed to begin coverage was reviewed. Rebecca Blackson motioned to select the ICRMP policy coverage scenario of \$200,000 payroll and \$300,000 total insured value; the motion was seconded by Debra Haacke and unanimously approved.

Discussion occurred regarding the lease agreement details and terms. Karen Harris motioned to sign the related Letter of Intent (LOI), Rebecca Blackson seconded, and the motion passed unanimously. Rebecca Blackson signed the Letter of Intent. A motion was then made by Karen Harris to sign the lease agreement contingent upon BCLD's legal representative Stephanie Bonney's approval. Rebecca Blackson seconded and the motion passed unanimously.

Karen Harris brought to the attention of the board a potential location on the west side of the county in which a library branch could operate. Rebecca Blackson motioned that Karen pursue additional details and bring them forward for the board's consideration. Debra Haacke seconded. Approval was unanimous.

A draft of personnel, employee, and hiring policies were developed and reviewed. Karen Harris motioned that these policies be approved contingent on Stephanie Bonney's approval that they are legal and fitting for the District's needs. Debra Haacke seconded and it was unanimously approved.

The public was invited to comment. Discussion was had regarding the Iona branch and past donations made by Friends of the Iona Library (FOIL) to the Iona Library. Services currently offered or not offered at the Iona Library were discussed, as was the upcoming Iona City Council meeting and the intent for BCLD to have a presence at that meeting.

At 11:17 am, the public was excused so the board could move to the executive session to discuss interim library director applicants [Idaho Code § 74-206(1)(a) & (b)]. Following these discussions and the adjournment of the executive session, the public was welcomed back to the meeting at 11:41 am.

After due deliberation and discussion, the details surrounding the offer for the interim director were decided and a candidate was selected. Rebecca Blackson motioned to hire Michelle Tolman as Interim Director, with the salary, terms, and other conditions in place which the board decided. Her contract will be reviewed after 6 months. Debra Haacke seconded the motion and it passed unanimously.

Upcoming meetings were scheduled. The next board meeting will be held on June 7 at 10 am at the Lookout Credit Union. Immediately following this public board meeting, the board will hold a training meeting. Debra Haacke motioned to schedule these meetings, Rebecca Blackson seconded, and the motion passed unanimously.

Karen Harris motioned to adjourn at 11:56 am; Rebecca Blackson seconded. The motion passed unanimously.

Trustee

Clerk

Date

Bonneville County Library District

Bonneville County Library District Trustee Meeting

Date: May 23, 2022

Attendance Sheet

	Name	Email Address	Phone #
1	<u>James E Anderson</u>	<u>diego36red@gmail.com</u>	<u>208521-3071</u>
2	<u>Kendall Purser</u>	<u>Kendallpurser@gmail.com</u>	<u>208-313-8536</u>
3	<u>Ryan Condon</u>	<u>frayborhelt@gmail.com</u>	<u>82-345-9591</u>
4	<u>Carol Fisher</u>	<u>sewsamblur@gmail.com</u>	<u>208-970-8280</u>
5	<u>Myra Judkins</u>	<u>acoupleofbookworms@juno.com</u>	<u>907-687-3863</u>
6	<u>Katie Caballero</u>	<u>ktcaballero@gmail.com</u>	<u>208-360-1620</u>
7	<u>Albrey Tokos</u>	<u>albreyytokos@gmail.com</u>	<u>208-403-5731</u>
8	<u>Nancy Long</u>	<u>iconalong@juno.com</u>	<u>208 521-4519</u>
9	<u>Michelle Tolman</u>	<u>michelle.mTolman@gmail.com</u>	<u>(208) 346-2455</u>
10	_____	_____	_____