

MINUTES OF BOARD OF TRUSTEES

BONNEVILLE COUNTY LIBRARY DISTRICT

A Budget Meeting of the Board of Trustees of the Bonneville County Library District was held at 410 Memorial Drive, Suite 205, on August 27, 2021, 1:33 pm

The following trustees were present:

Rebecca Blackson
Karen Harris
Debra Haacke

The trustees not in attendance were Jenni Cragun and Jennifer Crofts. Jennifer Crofts was excused. Other attendees were Pam Richardson, Mary Lund, Rodd Rapp, and Sean Coletti. See attached Attendance List for additional attendees.

Karen Harris acted as Chairman of the meeting, and Pam Richardson acted as Secretary of the meeting.

The Chairman then announced that a quorum of the Trustees was present, and that the meeting, having been duly convened, was ready to proceed with its business.

Upon a motion, duly made, seconded, and carried, the minutes of the last meeting of the trustees were approved.

On motions duly made and seconded and after due deliberation, the following resolutions were unanimously adopted:

RESOLVED, that the invoice for Clerk Services and Nationwide Insurance were approved for payment.

RESOLVED, that the Financial Statements as presented were approved.

RESOLVED, that the FY2022 Budget was approved.

Debra Haacke announced that the Library District map was submitted to Bonneville County in August.

During the discussion of an Ammon Book Drop, Rebecca Blackson started a discussion on the Ammon Branch of the Public Library stating that she had invited the public attendees that were at the meeting to support the addition of an Ammon branch. She also stated that she had started a petition for an Ammon Branch. Sean Coletti, Mayor of Ammon, asked for comments from the public attendees. The public attendees were in favor of the Ammon Branch including comments that they used the Iona Branch and would like an additional option.

After the public discussion, Sean Coletti, stated that the City of Ammon does not have a building available for the Ammon Branch, and suggested starting small with a book drop and building up to a branch. Rebecca Blackson suggested getting a building donated to the City of Ammon. A committee was formed to work on getting a building donated to the City of Ammon. Rebecca Blackson and Jennifer Crofts were selected for the committee.

Rebecca Blackson provided information from the City of Idaho Falls Library Board Meeting. Based on discussions Rebecca had with the City Board, she suggested that the User Fee be increased by 40% based on the attached circulation percentages and library budget sheets provided by Robert Wright. Rebecca also announced the committee members for the City Library and Library District contract negotiation committee. The City Library members are Kristin Hall and Claire Pace with Hal Peterson being an alternate. Rodd Rapp stated that the new contract needs to be completed by April 1, 2022.

Announced that the next meeting is scheduled for October 15, 2021, at 1:30 pm.
There being no further business before the meeting, on a motion duly made, seconded, and carried, it was adjourned at 3:00 pm.

Trustee

Clerk

Date

8/27 Attendance

Anne Jensen

Amy Brooks

Skye Larsen

Amanda O'Connor

Eliza O'Connor

Thomas O'Connor

Jay O'Connor

Cheryl Marchant

Sean Coletti

Stan Fisher

Carol Fisher

Calculation of Library Budget

Amount allocated to Library by City of Idaho Falls City Council \$2,349,297

Percent of usage by City patrons 53.70%

Percent of usage by District patrons 42.06%

Total Budget would equal Amount allocated by City divided by percentage use by City patrons

2,349,297 divided by 0.537 equals \$4,374,854

Library Districts share of budget would equal total budget times percentage use by Library District patrons.

\$4,374,854 times 0.4206 equals \$1,840,063

Library District Current Contract approximate amount \$1,180,000

Minimum increase needed to meet percentage \$660,063

Current household fee \$60.00 \$60

This years increase \$1.50 \$1.50

Approximate minimum increase to meet contract increase \$40.00 \$40.00

Circulation percentages October 1, 2020 to July 31, 2021

Combined Total all branches

Circulation by Residence

	Total	Percentage
County	348,702	42.06%
City	445,189	53.70%
Other	35,183	4.24%
Total	829,074	100.00%

Idaho Falls Main Library

Circulation by Residence

	Actual	Percentage
County	319,820	40.22%
City	440,164	55.36%
Other	35,128	4.42%
Total	795,112	100.00%

Iona Library

Circulation by Residence

	Actual	Percentage
County	24,391	83.27%
City	4,859	16.59%
Other	40	0.14%
Total	29,290	100.00%

Swan Valley Library

Circulation by Residence

	Actual	Percentage
County	4,491	96.13%
City	160	3.42%
Other	21	0.45%
Total	4,672	100.00%

Electronic Items

Circulation by Residence

	Actual	Percentage
County	121,841	44.33%
City	153,028	55.67%